

Wedding Information Sheet

St. Mark's Wedding Coordinator: _____

Brides name: _____ Grooms name: _____
phone # _____
email _____

Chosen married name of bride: _____

Officiating Clergy: _____
Contact info if other than St. Mark's Clergy: _____

Rehearsal date & time: _____
Wedding date & time: _____
Reception location: _____

Holy Eucharist celebrated during Marriage Liturgy? Yes or No
Estimated number of guests _____
Will bride & groom provide acolyte & chalice bearer? Yes or No

Flowers:
Florist name & phone: _____
Flower arrival time: _____
Pew decorations: Yes or No
Unity candle: Yes or No
Aisle runner (not recommended) Yes or No

Photography:
Photographer name & phone: _____
Photographer arrival time: _____
Video (videos only from balcony) Yes or No
Videographer name & phone: _____
Videographer arrival time: _____

Music:
Parish organist meeting date _____
Guest organist name & phone _____
Soloist name & phone _____
Guest musician name, instrument & phone _____

Readers:

Are bride & groom selecting the readers? Yes or No

Guest Book: Yes or No

Bulletins: (check one)

Bride & groom will provide _____

St. Mark's will provide _____

No bulletins will be used _____

Will bride & attendants dress at Church? Yes or No

Arrival time: _____

Will groom & attendants dress at Church? Yes or No

Arrival time: _____

Attendants, number of:

Bridesmaids _____

Groomsmen _____

Flower Girls _____

Ushers _____

Ring Bearer _____

Parents #:

Bride _____

Groom _____

Grandparents #

Bride _____

Groom _____

Processional line up: _____

Receiving line at church? (not recommended) Yes or No

Limousines: Yes or No

Exit plan: _____

Post Wedding Day Information

Permanent address and home phone number after the wedding date?

Legal name of bride after the wedding date? _____